



Admissions Policy Including EYFS Beechwood School

1. Introduction

Our policy reflects the DfE guidance, in particular 'School Admissions Code' (DfE Dec 2014).

This policy aims to outline the admissions process of our school, as well as provide relevant information to families looking to join.

2. Admission Arrangements

The School is an independent co-educational boarding school for students between the ages of 3 and 18. The School operates on a single form entry system from Nursery to Year Six, then up to three forms from Year Seven to Year Thirteen.

The main entry points for admission are into Nursery, Reception, Year 7, Year 9 and Year 12.

Preschool admissions are first come, first serve, where registrations will be made after a discussion with the family about if the child's needs can be met by the School.

For prep and senior, admission will be made based on performance in entrance assessments, the impression made during interview/trial day, on references from the prospective student's current school, and previous exam results where appropriate. Typically, we will assess the ability of prospective students in Mathematics, English and Science and invite students to present to our Head on a topic of their choosing. This informs us as to the student's current level of achievement; and will help the School and family make a considered decision as to their registration.

If spaces are currently unavailable, upon receipt of the application/registration form and payment of the registration fee, the student's name will be placed on the waiting list for entry into the correct year. The student's name may be removed from the list at any time at the request of the parents.

3. International Admissions

Beechwood accepts International boarding students from Year 7 and can accept younger students if they are residing with their parents or UK based Guardian.

All international students must send copies of their last school reports, and a passport copy before an interview either in person or via Zoom.

Students wishing to study a GCSE or A level course should be working at a B1 level of English, this is assessed by the school through interview and our entrance assessments. English as an Additional Language (EAL) will be provided to ensure their English language skills are rapidly developed. For overseas pupils two free lessons of EAL will be given each week but more can be arranged at the parents' expense.

4. Monitoring and Evaluation

As with all our policies, the School will strive to ensure this policy is effective, follows the relevant guidance, and adheres to the principles of the School. This will be achieved through regular monitoring and evaluation by the Head, who holds the responsibility of this policy. During this review, amendments will be made where necessary and agreed upon with the Proprietor.

Date	Position	Name of Reviewer	Date of Next Review
August 2021	Headmaster	Mr. J. Foster-Gandey	August 2022
August 2021	Proprietor	Mr A. Khan	August 2022