



BEECHWOOD SCHOOL

Job Description

Post title:	Design Technology Teacher
Hours of Work:	Full Time
Salary:	Experience Dependent
Responsible to:	Headteacher
Start Date:	September 2024
Key Purpose of the Job	To ensure the effective teaching to all pupils in the Senior school, helping them to develop both inside and outside the classroom.
Main Responsibilities	<ul style="list-style-type: none">• To manage pupil learning through effective teaching and the implementation and development of the Department's schemes of work and policies.• To ensure continuity, progression and cohesiveness in all teaching.• To use a variety of methods and approaches (including differentiation) to match curricular objectives and the range of pupil needs, and ensure equal opportunity for all pupils.• To set homework regularly, (in accordance with the School homework policy), to consolidate and extend learning and to encourage pupils to take responsibility for their own learning.• To work with SEN staff and support staff (including prior discussion and joint planning) in order to benefit from their specialist knowledge and to maximise their effectiveness within lessons.• To work to improve the quality of teaching and learning.• To set high expectations for all pupils, and staff, to deepen their knowledge and understanding and to maximise their achievement.• To use positive management of behaviour in an environment of mutual respect which allows pupils to feel safe and secure and promotes their self-esteem.• To take lead responsibility for a form group, including communication with the parents, monitoring progress, mentoring, report writing, planning and delivering appropriate and valuable form time activities and assemblies

in line with the guidance given by the Pastoral Leader. Supporting the welfare of the students in school.

- Working with the Pastoral Leader and wider pastoral team to encourage good behaviour and a positive attitude from all students.
- To ensure that all Department paperwork, meeting minutes, exam entries, coursework moderation etc are completed to the highest standard in a timely manner.
- To maintain the DT room in a clean, safe and presentable manner, ensuring that all machines are serviced according to the appropriate time schedules.
- To maintain risk assessments for all existing activities and create new ones as appropriate.
- Provide guidance and supervision to the DT Technician, ensuring safe practices and a reasonable, managed workload.
- To work with the Senior Leadership Team to ensure the work of the department is of the highest standard
- To take responsibility for the Health and Safety, Fire Regulations, safe management and ordering of resources.
- To attend two Open Days and all parents' evenings, staff meetings, staff training and Inset training each year.
- Teach all areas of the Design and Technology curriculum in an imaginative and inspirational way.
- Implement and deliver lessons of an excellent standard to pupils in the class, enabling all pupils to benefit from the learning.
- Prepare lesson plans and learning materials to facilitate positive pupil development, as well as assessments that can accurately determine pupils progress and ways in which you can facilitate pupil development.
- Develop schemes of work and lesson plans that reflect pupil's academic needs and abilities.
- Foster a learning environment and educational structures that allow for a child to flourish as a 'whole person', not only in the academic sense.
- To continue to develop and update the school curriculum, enabling your lessons to always adapt to needs of individual pupils or classes.
- Always teach pupils according to their individual educational needs, ensuring that your lessons are engaging for all in the class.
- Set clear targets of each pupil, and of classroom learning.
- Liaise with other colleagues in the school, sharing ideas and information to best maintain a varied and engaging curriculum.
- Set appropriate assessment throughout the academic year, providing timely feedback that allows an appropriately challenging level of pupil's development.
- Update all records required by the Head, or for statutory purposes, in a timely and accurate fashion.
- Prepare annual reports on pupil progress, or more regularly as required.
- Constantly observe pupil behaviour, in line with Child Protection guidance and training. Demonstrate a maintained commitment to child protection training and safeguarding structures within the local area.

	<ul style="list-style-type: none"> • Perform appropriate pastoral duties, such as providing support and encouragement to pupils regarding both their academic and personal life, referring those to other channels when appropriate. • Always set high standards of behaviour from pupils both inside the classroom and during break times, ensuring that these are maintained. Demonstrate a commitment to keeping up to date with educational developments, teaching resources and methods and alter lesson plans to reflect own learning. <p>All employees at Beechwood are expected to undertake additional duties as assigned by the Headmaster. Most instructional staff are also tutors and they would be reporting to the Heads of Year for this.</p>
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Person Specification

Alpha Schools Limited is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

	Essential	Desirable	Method of assessment
Qualifications:	<ul style="list-style-type: none"> • NQT or QTS • Bachelor's degree in relevant subject 	<ul style="list-style-type: none"> • Master's degree or doctorate in relevant subject. • Recent participation in a range of relevant In-service training 	Production of the Applicant's certificates
Experience:	<ul style="list-style-type: none"> • Teaching up to A Level in a school environment. • Highly effective teaching of History across the Key Stages as shown through strong student progress. • Evidence of high pupil achievement from teaching. • Experience of dealing with young people aged 11+, preferably within an educational context. 	<ul style="list-style-type: none"> • Teaching up to A Level in multiple schools. • Working as a form tutor. • Involvement in extra-curricular activities. 	CV Interview Professional references
Skills:	<ul style="list-style-type: none"> • Excellent interpersonal skills. • Excellent written and verbal communicator. • Competent user of ICT both in and beyond the classroom. • Build successful and appropriate relationships with pupils, staff, parents, and the wider community. • Confidence, commitment, and integrity. • Maintain confidentiality 		CV Interview Professional references

<p>Knowledge:</p>	<ul style="list-style-type: none"> • Educational development of pupils and how to encourage them to reach their potential. • Knowledge of programmes of study and assessment in History. • Effective teaching and learning strategies. • Understanding of Health and Safety requirements relating to science. • Understanding of the importance and implementation of safeguarding procedures. 	<ul style="list-style-type: none"> • Recent professional development related to their subject area. 	<p>Contents of the Application Form</p> <p>Interview</p> <p>Professional references</p>
<p>Personal competencies and qualities:</p>	<ul style="list-style-type: none"> • Professional and efficient. • Honesty and reliability. • Hard working. • Motivational and inspirational. 		<p>Contents of the Application Form</p> <p>Interview</p> <p>Professional references</p>