



# BEECHWOOD SCHOOL

## Prep School Remote Education

### Information for Parents

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education if local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this page.

### The remote curriculum: what is taught to pupils at home

While teachers try to make the transition between face-to-face to online learning as seamless as possible, a pupil's first day or two of being educated remotely might look different from our standard approach.

### What should my child expect from remote education in the first day of pupils learning from home?

Teachers will provide introductory/refresher sessions to Teams on day 1, reminding pupils of:

- Where to find assigned work
- How to upload and hand-in work
- Daily timetable
- On how to locate their calendars and view Teams meetings timings
- Internet safety and Code of Conduct for Online Learning

## Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

Pupils' curricula will be largely the same wherever possible and appropriate while making adaptations to the online environment with all its advantages and challenges. For example:

- Core classes such as Maths, English and Science, History and Geography are to follow the regular curriculum as normal, making use of Microsoft Teams as their hub for receiving instructions and assignments as well as uploading work.
- Wherever possible teachers will avoid sending work that requires printing and encourage pupils to either answer directly on the computer or produce answers and jottings on a separate piece of paper that can be uploaded into their OneDrive and Handed-In within teams for marking.
- For more practical subjects such as Art & DT and other projects or tasks that require technical or specific materials, adaptations will be made allowing for plenty of choice using easily accessible household items.

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## Remote teaching and study time each day

### How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

EYFS	Regular in school provision
KS1	2 hours in the morning followed by 2 hours in the afternoon
KS2	2-3 hours in the morning followed by 2 hours in the afternoon

## Accessing remote education

Parent Guide to Learning on Teams - <https://support.microsoft.com/en-us/office/distance-learning-with-microsoft-365-guidance-for-parents-and-guardians-89d514f9-bf5e-4374-a731-a75d38ddd588>

### How will my child access any online remote education you are providing?

Ways of logging into Office 365

- Office 365 Website - <https://www.office.com/>
- Beechwood Website – Useful links

### If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

All pupils can access all printed materials needed such as worksheets, mark schemes, rubrics & success criteria if they do not have continuous Internet access using the following links:

Year 1

Year 3

Year 5

Year 2

Year 4

Year 6

Should this not be an option, work can be emailed or if need be, packs can be sent home.

### How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

- Live lessons via Teams in the morning and afternoons
- Links to recorded teaching
- Printed packs produced by teachers
- Exercise books and home reading books
- Educational websites
- Research projects

## Engagement and feedback

### **What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?**

It is expected, allowing for some exceptions, that all pupils have devices at home and should thus be able to log into their online classes. All pupils are expected to abide by Beechwood's remote learning & online safety policies, which sets out academic expectations as well as behavior and terms of engagement when online.

Parental role in remote learning is most likely dependent on the age of the child, the older the pupil, the less support they will need.

### **How will you check whether my child is engaging with their work and how will I be informed if there are concerns?**

Engagement can be looked at in many different ways and the in the first instance, teachers will be in contact with pupils during our synchronous (face-to-face) lessons. In addition, within Teams teachers can receive all completed work and assessments; provide feedback to the class as well as individually, providing the necessary differentiation. We also have access to statistics that tell us how much time pupils have spent on their work while online, providing additional information.

Teachers will look at submitted work daily. If there are any concerns the best course of action will be to contact parents directly.

### **How will you assess my child's work and progress?**

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

Teachers will provide learning objectives alongside success criteria for all tasks, helping guide pupils to complete work as well as aid teachers to mark and give feedback.

Mark schemes can also be made available, particularly when we want pupils to provide more in depth reflections on their learning and thinking through "next steps."

## Additional support for pupils with particular needs

### **How will you work with me to help my child who needs additional support from adults at home to access remote education?**

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

- TA's will be available during synchronous lessons to help pupils who have further questions or have additional needs.
- Mrs. Chittock will have her weekly sessions through Teams.
- Teachers can be emailed at anytime or by posting messages on the Teams message board.

## **Remote education for self-isolating pupils**

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

### **If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?**

Assuming the child is well, educational provision to individual pupils self-isolating will include a daily schedule with guidance on tasks that largely follows what their classmates would be doing and a catch-up at some point in the day with the form teacher. However, Beechwood does not have the technological resources to provide all-day face-to-face interaction within our normal regular classrooms.